

REQUEST FOR PROPOSALS

40th Annual National Conference of the American Council for
Rural Special Education

Re-imagining Rural Special Education: Access and Engagement



Virtual Conference March 18- 19, 2021

The Submission Form is available at <http://acres-sped.org/>
FMI: Mark D. Butler, Conference Program Chair – acres2021@gmail.com

TO COMPLETE A CONFERENCE PROPOSAL:

General information

1. **Preparation:** Read the components of the Proposal Submission Form below and the criteria outlined under Selection Process. Prepare the narrative (see submission components below) before accessing the submission form.
2. **Submission:** Access the Proposal Submission Form at: <http://acres-sped.org>. Input your information and submit online. If you would like a confirmation form, please notify the Conference Program Chair, Mark Butler, at acres2021@gmail.com.
3. **Deadlines:** ALL proposals MUST be submitted **by November 15th at midnight.**

Proposal Submission Form Components

- I. Names and contact information of all presenters (do NOT include degree designators; this information will be blinded for reviewers)
- II. Conference Strand: one (1) topic that is the focus of the session
- III. Type of Session: 25-min synchronous (live and recorded) virtual session
- IV. Focus Audience: one (1) target group most interested in topic of session
- V. Commitment to Attend Conference: presenters and co-presenters are required to register/pay for names to appear in program and proceedings
- VI. Proposal: (NO identifying information)
 - a. Title; **15 words maximum**
 - b. Abstract; **50 words maximum**
 - c. Narrative 700 words or less
 - i. Session Overview;
 - ii. Empirical or Theoretical Base;
 - iii. Rural Focus;
 - iv. Practical Applications.

Selection Process

Each complete proposal will undergo a blind review process using these criteria:

- Is the proposal clear as to what the presenter(s) will provide for the audience?
- Does the proposal provide a sound empirical or theoretical base?
- Does the topic have direct or indirect implications for rural special education?
- Does the topic have appeal to and usefulness for an audience of educators, administrators, related service personnel, teacher educators, and/or parents?
- Is the proposal well organized? Does the proposal follow the specified format?
- Is the content appropriate for the conference strand and session type selected?

Reminders to Potential Presenters:

- The principal presenter is responsible for keeping all co-presenters/authors informed of all correspondence from ACRES related to the conference.
- Presenters/authors will receive information about preparing for the session and registering for the conference.
- ALL presenters and co-presenters/authors **MUST PRE- REGISTER** for the conference, with **pre-registration due no later than FEBRUARY 14**. Please see details on registration fees associated with the 2021 Virtual Conference.